



Terms of References – International Expert/Trainer(s) on the GLOBALG.A.P. for Central Asian Business Intermediary Organizations (BIOS)

1. Contracting body

Hilfswerk International (HWI)

Grünbergstrasse 15/2/5,

1120 Vienna,

Austria

Type of organisation: NGO

2. Basic data

Donor reference:
ACA/2019/412-281
a
Project title:
Regional Integration and Capacity Building to Boost Agribusiness MSMEs Competitiveness and Trade Promotion in Central Asia (CANDY V)
Countries of implementation:
Tajikistan, Kyrgyzstan, Uzbekistan and Kazakhstan
Source(s) of funding:
European Commission (EC)
Project duration:
01 January 2020 to 31 December 2022 (36 months)

3. Background

One of the traditional economic sectors of the Central Asia countries is the agricultural sector. It occupies a significant share of the export capacity and involves the majority of the population engaged in agriculture. Agriculture is one of the key economic sectors in TJK. 70% of the TJK population and 73 % of the KGZ live in rural areas. Despite the measures taken by the governments, CA countries still face certain obstacles on the way to economic growth. The entrepreneurial and investment climate is limited by the legislative framework, which is incomplete and overly complicated. HWI, in collaboration with the international partner Quality Austria (QA), Austrian Agricultural Cluster (AAC), and the French REDD SAS and the regional partner BIOS - Association of Fruit & Vegetable Enterprises (AFVE), Public Consulting Organization “Markazi Idorakunii Sifat” (Quality Management Centre) (MIS), the Union of Professional Consultants of TJK (UPCT), the Kazakhstan Association of Sugar, Food and Processing Industry (KASFPI) (partners in the consortium), and the Chamber of Commerce and Industry of Uzbekistan (associate) is implementing the project CANDY V. The overall objective of the project is to contribute to the growth of agribusiness MSMEs in TJK, KGZ, UZB and KAZ, thus fostering the integration of CA countries in the global trade.

Our strategy is to empower CA BIOS to promote and sustainably support an enabling environment to improve the services to MSMEs and to enhance the overall business climate in the region. We suggest an action encompassing 4 countries – Tajikistan (TJK), Kyrgyzstan (KGZ), Uzbekistan (UZB) and Kazakhstan (KAZ). Even if they differ in their economic development, the action takes into account the common interest and demand of the private and public sectors in enhancing commercial quality and volume, food safety and traceability, product promotion and market access of regional agro-products and clustering - the 4 project pillars.

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Successful HWI interventions show that product realization on local, regional and international markets is possible only after achieving maximum compliance with requirements to food safety standards.

Recently, national import substitution programmes for export promotion and economic diversification has paid attention to fresh meat and raw milk production sectors. To improve economic diversification food safety standards should be introduced in livestock producer MSMEs. Taken the progress in the F&V, associations of milk & meat producers approached us with the demand to build capacities of GlobalG.A.P. experts in livestock.

Upon request of the sector related Central Asia BIOs and livestock associations the project consortium will increase capacity of target groups on GlobalG.A.P standard for livestock producers

4. Purpose of the contracted tasks

The purpose of the contracted tasks is to enhance the capacity of target group in Central Asia and enable them to support the introduction of the internationally recognized the GLOBALG.A.P. Cattle & Sheep Standard (Diary, and Calf/Young beef), Poultry, Compound Feed Manufacturing Standard, Livestock Transport Standard in livestock production sectors. The contracted task included the provision of 1/2 set of 6-day training and one set of 2-day practical training for Central Asia BIOs (Business Intermediary Organizations) and other regional NGOs on Good Agricultural Practice Standard.

Training should include practical parts; a cattle & sheep farm will be defined by Hilfswerk International.

The **materials** (programme, PP, etc) for the training have to be **developed in English or Russian** and presented in electronic form to **Hilfswerk International** in Tajikistan at least **4 weeks prior to the training session** for translation into regional languages.

5. Deliverables

Bearing in mind the timetable in section 6 the services include:

Agenda and Training manual, the related materials must to be developed and provided in English or Russian, as well as presented in electronic form to the Regional Project Coordinator of Hilfswerk Austria International in Tajikistan at least 4 weeks prior to the training session for translation into regional languages;
1 set of 8-day training;

Standard Guide for quality forms of procedures, instructions, records and other documents;

1 set of practical 2-day of on-livestock farm training;

The training should be designed in an interactive way and supplemented by various practical and useful examples related to the topics within the training;

As result of mentioned activities all training participants have to receive a certificate of attendance, a successfully passed the exam certificate of completion;

- Livestock transport standard/checklist;

Post-training remote support of participants in the implementation of the standard on exemplary farms;

Bearing in mind the timetable in section 5 the services include:

All tasks are to be carried out and in compliance with the HWI Desk Officer and the HWI Project Manager.

6. Timetable

Task	Timeline
Training materials (programme, schedule, PP presentations, distribution materials etc) related to the 8-day training	May – June 2020
8-day training	September – November 2020
Examination and certification	
To list a of regulatory documents of the member countries related to GlobalG.A.P. requirements.	June 2020
Report	November 2020

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Above timeline is based on regular circumstances and can be subject to changes in case of external influence (e.g. complaints from potential bidders, delayed decision from Tender Commission).

7. Expected qualifications of the Contractor

The Contractor shall fulfil the following qualifications:

- At least 5 years' experience in food safety concepts based on Global GAP for livestock production
- Relevant university degree, proven competence and livestock experience at least 5 years
- Knowledge of EU & CISs markets and trends
- Good communication skills in English or Russia

8. Contracting body's approach to be considered

HWI is an NGO founded with the aim of providing worldwide assistance to people in need, regardless of their heritage, gender or religion. HWI's work is oriented toward Austrian and international objectives of development cooperation. Therefore HWI expects all Contractors to respect its values as stated on the HWI website: <http://www.hilfswerk.at/HWI/english/about-us/mission-statement/hilfswerk-austria-international-mission-statement>

In regard to the contracted tasks HWI expects the outcome to consider

- the demand and needs of the target group(s) of the project,
- approaches and principles of the target country and
- sustainability aspects.

Annexes

Annex B: HWI Code of Conduct

Annex C: HWI Anti-Fraud and Corruption Policy